

Annexure 7

Service Charges for Freight Forwarding and Clearing Services _____

Charges for single piece weighing upto 3000 kgs.

<i>A. For single package weighing upto 3 tonnes</i>	
<i>Description of the works</i>	<i>Tariff for Handling Exhibits</i>
Offloading	₹ 400/- per 500 kgs/per CBM (Min ₹ 400/-)
Unpacking	₹ 350/- per 500 kgs/per CBM (Min ₹ 350/-)
Repacking with same packing material	₹ 350/- per 500 kgs/per CBM (Min ₹ 350/-)
Reloading on the truck	₹ 400/- per 500 kgs/per CBM (Min ₹ 400/-)
Removal of empties to storage and/or return from storage to stand	₹ 250/- per CBM (Min ₹ 250/-)
Positioning and repositioning of the exhibits	₹ 300/- per 500 kgs/CBM (Min ₹ 300/-)

<i>B. Heavy lift surcharge</i>	
<i>Services</i>	<i>Additional Charges</i>
3001 kilos - 5000 kilos	10% extra on above
5001 kilos - 8000 kilos	15% extra on above
8001 kilos and above	25% extra on above

<i>C. Hire charges of Equipment and labour for assembly, repositioning and erection of exhibits</i>	
<i>Services</i>	<i>Charges</i>
Hydraulic Pallet 2 tonnes	₹ 200/- per hour (Min ₹ 200/-)
Fork Lift 3 tonnes	₹ 400/- per hour (Min ₹ 600/-)
Fork Lift 5 tonnes	₹ 650/- per hour (Min ₹ 650/-)
Crane 10 tonnes	₹ 850/- per hour (Min ₹ 850/-)
Crane 15 tonnes	₹ 950/- per hour (Min ₹ 950/-)
Labour per person	₹ 30/- per hour (Min ₹ 30/-)

Note:

1. Insurance: Exhibitors must arrange their own insurance cover for their stalls/machines and all commodities involved throughout all stages of the exhibitors, i.e. from arrival on-site to final departure from site.
2. On-site handling: Only exhibits, which can be hand-carried (not exceeding 50 kg) by one person, may be delivered to / removed from the exhibition hall by exhibitor. Those requiring mechanical assistance must be handed to the official freight forwarder on-site.
3. Exhibitors should contact the official contractor for further details about hire of equipment and schedule of arrival of exhibits, etc.
4. Exhibitors should instruct their transporter to carry the "Weight Bridge Certificate" to avoid disputes regarding assessment of the weight of the exhibits to be handled.
5. Exhibitor will be charged on the basis of weight or volume whichever is higher.
6. For volume shipment, 1 CBM = 500 kgs.
7. GST @18% applicable on the services provided or as applicable.
8. The above charges are applicable from **09:00 am – 08:00 pm** hours, for services required after these hours a surcharge of 25% shall be applicable on the above.
9. The exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by agencies.

For further details, please contact:

R. E. Rogers India Pvt. Ltd.

Mr. Puneet Sekhri, +91 98 105 53944 ■ puneet@rogersworldwideindia.com

Mr. Yogesh Thakur, +91 97 171 19475 ■ yogesh@rogersworldwideindia.com

1, Commercial Complex, Pocket H & J, Sarita Vihar, New Delhi - 110 076.

Tel : 91-11- 26949801 / 9802 ■ Direct: 91-11-30889831 ■ Fax: +91-11-2694 9803/5900

E-way Bill Format

The screenshot shows the 'e- WayBill Entry Form' on the portal. Key sections include:

- Transaction Details:** Transaction Type (Outward/Inward), Sub Type (Supply, Export, Job Work, SKD/DCKD, Recipient Not Known, For Own Use, Exhibition or Fairs, Line Sales, Others), Document Type (Tax Invoice), Document No., and Document Date (20/07/2018).
- Bill From:** Name, GSTIN, State, Address, Place, and Pincode.
- Bill To:** Name, GSTIN, State, Address, Place, and Pincode. A red box highlights the 'State where exhibition is being held' field with the instruction 'Enter Consignee GSTIN or URP for Unregistered Person'.

Post GST changes, prior to dispatch of goods the exhibitor must apply online (<https://ewaybillgst.gov.in/login.aspx>) for an E-Way bill. To complete the form on the E-way bill portal following documents / information must be available. The below documents must also be handed over to the transport company along with the E-Way bill at the time of despatch of the exhibits.

- Invoice or Delivery Challan
- Participation Letter from organiser
- Transporters Lorry Receipt
- Driver mobile no
- Transporters GSTIN no.
- Distance from factory to trade show venue

GST

The Government of India has levied a GST of 18% on handling charges to be invoiced by all forwarder and handling agents. Therefore the same shall be charged accordingly.